

Summary of Changes made to ELC/RVE's Parent Student Handbook 2020-2021 School Year.

for

- Staffing updates where needed
- SOAR Like a Hawk theme remove (pg 4). Replaced with:

- **"Collective Commitments to Students":**

These commitments are:

We will provide opportunities for students to develop social emotional skills, such as; making responsible choices, developing independence, and acting respectfully and in a cooperative manner with peers and adults.

We will establish rigorous and relevant expectations with specific academic targets for all students by connecting to real world context to promote interest, engagement, and relevance.

We will approach each day with optimism, enthusiasm, and compassion.

We will build connections with staff, families and community members by providing them with resources, strategies, and information to help students succeed.

- Policies and Procedures updated accordingly.
- Added under Health and Safety (pg 10):

NEW- According to district policy 836, pets are not allowed on district property between 7 am and 4 pm on any school day. Exceptions include organized pet shows, vaccination clinics, and obedience schools which may be authorized by the District Administrator. Exemptions are service animals and dogs used in law enforcement activities. Other animals may be authorized by the District Administrator.

NEW- If the wind chill is below 0 according to Accuweather, students will have indoor recess and we will forego any other outdoor activities.

RIVER VALLEY ELEMENTARY SCHOOLS

PARENT - STUDENT HANDBOOK

2020-2021 SCHOOL YEAR



RIVER VALLEY EARLY LEARNING CENTER

RIVER VALLEY ELEMENTARY



The River Valley School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding non-discrimination policies: Brian Krey, Business Manager, 660 W. Daley, Street, Spring Green, WI 53588, 608-588-2551, bkrey@rvschools.org and Lisa Kjos, Pupil Services Director, 660 Varsity Blvd., Spring Green, WI 53588, 608-588-2554, lkjos@rvschools.org

Parent / Student / School Partnership

Success in school is dependent on three groups of people: the student, the parents/guardian, and the staff at school. This partnership requires each party to be responsible in making this year successful. Thank you for your involvement.

As a parent, I will...

- Promote positive attitudes toward school for my child.
- Have my child attend school regularly.
- Stay aware of my child's progress and keep in contact with his/her teacher.
- Be a part of the school community.
- Encourage high standards of behavior and academic achievement for my child.
- Assure that my child is aware of rules, regarding use of the networked computers, school bus, and code of conduct.

As a student, I will...

- Show respect for myself, others, school, and learning.
- Discuss with my family what I'm learning in school.
- Participate in school activities.
- Attend school regularly and be on time.
- Know and obey school rules.
- Accept responsibility for my own learning by listening, following directions, cooperating with others, completing assignments, and asking for help when needed.
- Make sure important messages are safely delivered from home to school and back from school to home.
- Follow regulations regarding use of the networked computers, school bus, and code of conduct.

As school staff, we will...

- Provide a safe learning environment in which all students can be successful.
- Provide high quality curriculum and instruction.
- Teach students to set goals and take responsibility for themselves.
- Respect individual and cultural differences and needs of all students.
- Create a welcoming atmosphere for students and parents.
- Communicate school mission and goals to students and parents.
- Maintain and foster high standards of academic achievement behavior.

River Valley Board of Education

- Kathy Jennings (Area 1) President
- Deb Nelson (Area 2) Clerk
- Jeff Maier (Area 3)
- Dan McGuire (Area 4)
- Mark Strozinsky (Area 5)
- Sara Young (Area 6)
- Fred lausly (Area 7) Treasurer
- Kiley Cates (Area 8)
- John Bettinger (Area 9) Vice President

River Valley Administration

- Mr. Loren Glasbrenner - District Administrator
- Mr. Brian Krey - Business Manager
- Mr. Jaime Hegland-Director of Academic Services & Activities
- Mr. Darby Blakley - High School Principal
- Mr. James Radtke - Middle School Principal
- Mrs. Carla Peterson - Elementary Principal
- Mrs. Lisa Kjos - Pupil Services Coordinator

RIVER VALLEY EARLY LEARNING CENTER

1370 Cherry Street Plain WI 53577 Ph: 546-2228 Fax: 588-8566

Principal: Carla Peterson

Secretary:	Nadine Westphal	Assistant:	Heidi Bailey
4K:	Rhonda Licht	Assistant:	
4K / EC:	Melinda Mohr	Assistant:	Laurie Dischler
4K:	Lisa Miller	Assistant:	Alicia Johnson
4K:	Elaine Frank	Assistant:	Michelle Kraemer
Kindergarten:	Michelle Weiss	Assistant:	Amy Willey
Kindergarten:	Heidi Stanek	Assistant:	Kristen Strobush
Kindergarten:	Shannon Hagmann	Assistant:	Julie Meixelsperger
Kindergarten:	Gina Eastlick	Food Service:	
Spec Ed:	Kelly Kalscheur	Food Service:	Angie Spurley
Interventionist:	Andrea Kinney	Custodian:	Lori Retherford
Speech:	Kay Schulz		

RIVER VALLEY ELEMENTARY SPRING GREEN

830 W Daley Street Spring Green WI 53588 Ph: 588-2559 Fax: 588-2550

Principal: Carla Peterson

Secretary::	Sarah Schaller	Secretary:	Diane Vossekuil
1st Grade:	Andrea Sullivan	Assistant:	Beth Novak
1st grade:	Matt Kazimier	Assistant:	Michelle Orcutt
1st grade:	Megan Quigley	Assistant:	Kristen Bristol
1st grade:	Heather Obershaw	Assistant:	Heather Brownlee
2nd Grade:	Shannon Shelton-Ganser	Assistant:	Barb Gobin
2nd Grade:	Michele Radlinger	Assistant:	Kathy Straka
2nd Grade:	Kathy Rossing	Assistant:	Susan White
3rd Grade:	Cindi Manske	Assistant:	Sheila Weiss
3rd Grade:	Terri Smith		
3rd Grade:	Barb Ferguson	Custodian:	Debra Hogan
4th Grade:	Tera Hollfelder	Food Service:	Teresa Prochaska
4th Grade:	Nicole Steigenberger	Food Service:	Mary Bintl
4th Grade:	Tara Johnson	Speech:	Britt Thatcher
Special Ed::	Jill Bierman	Special Ed:	Emily Miller
Interventionist:	Tracy Frosch:	Special Ed :	Anna Pawlisch
Intervention/G&T:	Kathy Harris	Interventionist:	Emily Liegel

Serving All Elementary Schools

District Administrator:	Loren Glasbrenner	Elementary Principal:	Carla Peterson
School Nurse:	Jordyn Wendhausen	Certified Medical Asst:	Heather Olson
School Nurse:	Janelle Sivam	LMC / Technology Ed:	Misty Fredrick
Pupil Services Dir :	Lisa Kjos	Guidance Counselor:	Stacy Hauden
Psychologist:	Claire Knoll	Art:	Sam Slezewski
Music:	Nick Ehlinger	Physical Education:	Nikki Berry
Physical Education:	Taylor Jahn		
Physical Therapist:	Renee Weber (Upland Hills Health)	Occupational Therapist:	Nicole Bailey

COLLECTIVE COMMITMENTS

River Valley Elementary Schools operate under some collective commitments.

These commitments are:

We will provide opportunities for students to develop social emotional skills, such as; making responsible choices, developing independence, and acting respectfully and in a cooperative manner with peers and adults.

We will establish rigorous and relevant expectations with specific academic targets for all students by connecting to real world context to promote interest, engagement, and relevance.

We will approach each day with optimism, enthusiasm, and compassion.

We will build connections with staff, families and community members by providing them with resources, strategies, and information to help students succeed.

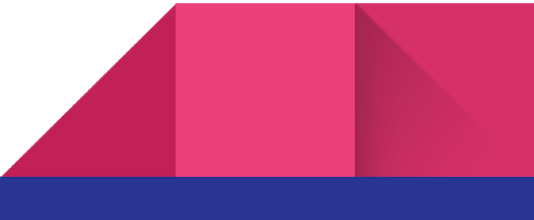
The policies and procedures shown in this handbook are not all inclusive of the policies for our district. ALL River Valley School District policies are on the district website at <http://www.rvschools.org/policymanual2010.cfm>

EQUAL EDUCATIONAL OPPORTUNITY POLICY #411

The River Valley School District is committed and dedicated to the task of providing the best education possible for every student in the district for as long as the student can benefit from attendance and the student's conduct is compatible with the welfare of the entire student body. The right of the student to be admitted to school and to participate fully in curricular, extracurricular, student services, recreational or other programs or activities shall not be abridged or impaired. The River Valley School District does not discriminate on the basis of gender, race, color, national origin, ancestry, religion, creed, sex, age, pregnancy, marital or parental status, sexual orientation, or disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding non-discrimination policies: Brian Krey, Business Manager, 660 W. Daley, Street, Spring Green, WI 53588, 608-588-2551, bkrey@rvschools.org and Lisa Kjos, Pupil Services Director, 660 Varsity Blvd., Spring Green, WI 53588, 608-588-2554, lkjos@rvschools.org. Complaints regarding the interpretation or application of this policy shall be referred to the building principal/ABC and processed in accordance with established procedures. Retaliation against complainants or other participating in an investigation is prohibited. Students who have been identified as having a disability, under Section 504 of the Rehabilitation Act or the Americans with Disabilities Act, shall be provided with reasonable accommodations in educational services or programs. Students may be considered disabled even if they are not covered under the district's special education policies and procedures. Children of homeless individuals and unaccompanied homeless youth (youth not in physical custody of a parent/guardian) residing in the district shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth residing in the district. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel. The district will provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. Requests for accommodations shall be made in writing and approved by the building principal. Accommodations may include, but not necessarily be limited to, being excluded from participation in an activity, alternative assignments, released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect. Notice of this policy and its accompanying complaint procedures shall be published annually in the official news publication and posted in each school building in the district. In addition, a student nondiscrimination statement shall be included in student and staff handbooks, course selection handbooks and other published RIVER VALLEY SCHOOL DISTRICT 660 West Daley Street Spring Green, Wisconsin 53588 Phone: 608-588-2551 materials distributed to the public describing school activities and opportunities.

ATTENDANCE

Children should arrive at school no earlier than 7:50 a.m. Children who walk home should leave school promptly at the end of the day and go directly home. If a parent is picking their child(ren) up from school, arrive promptly when school is dismissed.



Regular and punctual attendance is necessary to assure student success. Parents must call the school office before 8:00 a.m. if their child will be absent or tardy from school. If your child has a planned absence (i.e. doctor's appointment), a note or a call ahead of time would be appreciated. If the school has not been notified by 8:00 a.m. that your child is absent, we will attempt to call you. This may mean calling you at your workplace if there is no answer at home. **Students arriving to school prior to 10:00, will be recorded as tardy. Students arriving to school later than 10:00 will be recorded as having a ½ day absence. Students arriving after 1:00 will be counted as a full day absence. Students missing up to 2 hours of school throughout any portion of the school day will be recorded as tardy (i.e. - arriving late / leaving and coming back / picked up early).** State law requires all children 6 to 18 years of age to attend school. Wis. Stat. Sec. 118.15(1)(a). When a student reaches 5 absences, a notification letter will be sent to the child's parent/guardian reminding them of the state law/policy. Wis. Stat. Sec. 118.16. If there are circumstances preventing your child from attending, please contact your child's teacher so that appropriate arrangements may be made to assist your child in keeping up with class work.

STUDENT ATTENDANCE POLICY # 431

The Board and staff of the River Valley School District believe that a student's education is critical in his/her life and that the quality of the student's education depends upon the student's physical attendance at school. Because each day of school missed can never be fully made up, it is essential that students attend school regularly. In accordance with state law, all children between 6 and 18 years of age must attend school full-time, unless they have a legal excuse according to statute statutes. Procedures shall be developed by the administration to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to truancy. These procedures shall be in accordance with the recommendations of the respective County Truancy Committee and state law, and shall be approved by the Board. This policy, along with its implementing procedures, shall be included annually in student and staff handbooks and shall be reviewed with students and staff at the beginning of each year by the building principal/unit leader, or his/her designee. The policy will also be published prior to the beginning of each school year in the Home News.

STUDENT ATTENDANCE GUIDELINES POLICY #431-RULE 1

Student Attendance Guidelines A. Student Absences and Excuses 1. Regular attendance is a responsibility that should be shared by parents, students, and the school. 2. Students will be required to attend all their scheduled classes, activities, and study halls, unless they have legal permission and a pass approved by a building administrator. 3. For the Middle School and High School, based on a nine period day, a half-day's absence is recorded between four and seven periods of absence. At seven periods of absence, a full day's absence is recorded. 4. At the Elementary School level, if the child is absent for half of the day, it is counted as a half-day's absence. If they are gone the entire day, it is a full day's absence. 5. A student may be excused from school attendance as follows a. Absences that DO count toward the "10 day rule" related to state law Absences authorized solely by parent/guardian: A student is excused from school attendance if his/her parent/guardian notifies the school prior to the student's absence from school. A student may be excused under this provision for not more than 10 occurrences in a school year. Examples include: 1) All personal family vacations 2) Attendance at special events of educational value not sponsored by the school (i.e. college visits) 3) Appointments (medical/dental/legal that cannot be scheduled outside the school day) 4) Court appearances or other legal proceedings or related matters A student that has 10 or more days absent as authorized by the parent/guardian must do the following for absence beyond 10 occurrences to be excused: A pre-arranged absence must be completed in advance for any additional absences for personal/family vacations. In addition the student must be in good academic standing. For students leaving for health related appointments, the administration reserves the right to require a written appointment card from the Clinic or Doctor before the student leaves or when the student returns. b. Absences that DO NOT count toward the "10 day rule" related to state law The school attendance officer or designee is empowered to approve a legal excuse to any student for the following reasons: 1) Personal illness or injury. 2) Illness or injury of the student resulting in hospitalization or medical ordered home rest for mental health or AODA issues. Administration reserves the right to require a note from the student's health care provider or treatment director for more than 5 days of absence in a semester. 3) Accidents or death in the immediate family. 4) Suspension from school. 5) Religious observances. 6) School-sponsored activities. 7) A quarantine as imposed by a public health officer. 8) Special circumstances that show good cause. Such circumstances shall be considered on a case by case basis by the school attendance officer or their designee. 6. Students whose absence from school does not fall under the reasons listed above shall be considered unexcused (truant). 7. When a student is absent, his/her parent(s), guardian, or the student, if he/she is 18 or an emancipated student, shall contact the school prior to 9:00 a.m. Failure to contact the school will result in a school contact to the home or place of employment before the end of the second day of absence. 8. Parents/guardians will be expected to provide a written explanation of absences at the time the student returns to school, or in the case of absences authorized by the parent, prior to absence. 9. Students with excused absences shall be entitled to make up the work missed, including examinations, and shall be responsible for doing so. Examinations and work missed shall be completed at a time mutually agreed upon by the student and the teacher, but within the number of days absent plus one-day. 10. Students that leave school grounds without notification and authorization will be considered as unexcused absence/truant. 11. Students with unexcused absences will not be allowed to make up work missed. Major examinations including semester examinations must be made up on the day the student returns to school. 12. Four unexcused tardies will be treated as an unexcused absence. (Administration can consider these unexcused absences as truancy.) 13. Students who are absent as a result of a suspension shall be permitted to take any quarterly, semester or grading period

examination missed during the period of suspension and shall be permitted to make up course work missed during a period of suspension under the following conditions: a. A quarterly, semester or grading period examination missed as a result of a suspension shall be made up on the first day on which the student returns from suspension unless a different date is established by the teacher. b. Coursework and examinations missed during a period of suspension shall be completed at a time mutually agreed upon by the student and the teacher, but within the number of days absent plus one day. 14. Students under the age of 18 may be excused from regular school attendance or permitted to attend in lieu of regular school attendance to participate in specific alternative programs or curricular modifications according to state statutes. B. School Attendance Officer 1. The building principal, or designee, will serve as the school attendance officer for each school in the district and deal with all matters relating to school attendance and truancy. 2. The school attendance officer shall determine daily which students enrolled in the school are absent and whether that absence is excused in accordance with Board policy and established procedures. 3. The school attendance officer shall notify the parent or guardian of a child's truancy and direct the parent or guardian to return the child to school no later than the next day on which school is in session or to provide an excuse. The notice under this paragraph must be given before the end of the second school day after receiving a report of an unexcused absence and may be made by personal service, mail or telephone call on which a written record is kept. "Truancy" means any absence of part or all of one or more school days during which the school attendance officer, principal or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student, and also means intermittent attendance carried on for the purpose of defeating the intent of the compulsory attendance law. 4. The school attendance officer shall notify the parent or guardian of a child who is a habitual truant at the time the child becomes a habitual truant. This will be done by registered or certified mail. "Habitual truant" means a student who is absent from school without an acceptable excuse for part or all of five days in a semester. The notice shall include the following: a. A statement of the parent's or guardian's responsibility under state law to cause the child to attend school regularly. b. A statement that the parent, guardian or child may request program or curriculum modifications for the child and that the child may be eligible for enrollment in a program for children at risk. c. A request that the parent or guardian meet with the appropriate school personnel to discuss the child's truancy. The notice shall include the name of the school personnel with whom the parent or guardian should meet; a date, time and place for the meeting; and, the name, address and telephone number of a person to contact to arrange a different date, time, or place. d. A statement of the penalties under state law that may be imposed on the parent or guardian if he/she fails to cause the child to attend school regularly as required by state law and Board policy. 5. The school attendance officer may visit any place of employment in the school district to ascertain whether any minors are employed there contrary to state law. He/she shall require that school certificates and lists of minors who are employed there, be produced for inspection, and shall report all cases of illegal employment to the proper authorities and to the Department of Industry, Labor and Human Relations. 6. The school attendance officer may have access to information regarding the attendance of any child between the ages of six (6) and eighteen (18) years who is a resident of the school district and claims to be in attendance at a private school located in the school district, including home-based private educational programs. 7. Annually, on or before August 1, the school attendance officer shall determine how many students enrolled in each school in the district were absent in the previous year and whether the absences were excused. This information will be forwarded to the Department of Public Instruction. 8. The school attendance officer shall furnish student attendance information to the county welfare agency as requested for implementation of Wisconsin's Learnfare Program. Student attendance information shall only be released if appropriate "release of confidentiality" forms have been filed with the district in accordance with provisions of state law and the district's student records policy. 9. The school attendance officer shall provide parents and students with information regarding program and curriculum modifications, including the types of modifications available, the procedures to be used in requesting and obtaining approval for modifications, their rights to request that the school board review decisions made in response to such requests and the time lines and procedures applicable to such board review. C. Truancy Prevention Procedures Upon a student's return to school after a truancy or repeated truanies, school personnel will take positive measures to help prevent additional truanies by the student. These measures may include: 1. A student conference with the school attendance officer in regards to truancy. 2. A student conference with guidance staff, psychologist, social worker or other designated personnel in regards to personal or social problems that may be influencing non-attendance or truancy. 3. A parental conference set up with the student and his/her parent(s)/guardian(s) to discuss the problem of truancy. 4. Enrollment of the student(s) in the district's children at risk program. 5. Evaluation of the student to discover if he/she is in need of special educational support services. 6. A meeting with the student and his/her parent(s) or guardian to discuss alternative education programs that are available within the district and county. D. Procedure Toward Legal Referral Prior to any legal proceeding being brought against a student or against the student's parent or guardian, the school attendance officer shall provide evidence that the appropriate school personnel in the district have, within the school year during which the truancy occurred: 1. Met with the student's parent(s) or guardian to discuss the student's truancy, or attempted to meet with the student's parent(s) or guardian and has been refused. 2. Provided an opportunity for educational counseling to the student to determine whether a change in the student's curriculum would resolve the student's truancy, and considered curriculum modifications. 3. Evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, taken appropriate action or made appropriate referrals. 4. Conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, taken appropriate action or made appropriate referrals. E. Legal Referral 1. Following receipt of evidence that activities under Section D have been completed, the school attendance officer may make a referral to the county authorities in which the student resides. This will be in accordance with each respective county truancy policy. 2. The school attendance officer may make referrals for prosecution of misdemeanor actions related to school truancy directly to the district attorney's office. Any referral should contain as complete and clear a statement of supporting facts as is possible and identify the author of the referral, telephone number and address at which he/she may be contacted for further information. a. Referrals may be made to the district attorney's office for prosecution of children and/or their parents under state law (section 118.15(5)). These referrals must include documentation that the activities required in Section D above have been completed by the school. In addition, the referral must indicate



that the evidence unequivocally shows that the disobedience of the child has not rendered the parent(s), guardian(s), legal custodian(s) or other allegedly responsible party unable to comply with the law. This proceeding may not be pursued against a person with regard to a child who has been sanctioned under Wisconsin's Lerna law. b. Referrals may be made to the district attorney's office for persons contributing to a child's truancy. Any person eighteen years of age or older who, by any act or omission, knowingly encourages or contributes to the truancy of a child may be subject to a fine not to exceed \$500, imprisonment not to exceed thirty (30) days, or both. Referrals containing allegations of evidence supporting such a charge may be referred directly to the district attorney's office, reported to local law enforcement agencies for further investigation, or included with information referred to the Department of Human Services in conjunction with other referred matter.

APPROPRIATE DRESS

Students regularly participate in activities outside at recess and during physical education. Please make sure your child is dressed appropriately for the weather.

DRESS CODE - Policy 443.1

Generally, students may dress in any style they desire as long as their choice does not reveal intimate body parts or pose a safety risk to the student or others. The following examples are intended to represent these limitations: Students may not wear multi-fingered rings, large metal chains or other jewelry that may be used as a weapon. Students may not wear clothing with vulgar or obscene statements or statements or pictures promoting illegal drugs, alcohol, sex, violence, tobacco or gang activities. Students may not wear clothing with words, pictures or caricatures based on negative stereotypes. The River Valley School District does not discriminate on the basis of race, gender, ethnicity, religion, sexual orientation, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding non-discrimination policies: Brian Krey, Business Manager, 660 W. Daley, Street, Spring Green, WI 53588, 608-588-2551, bkrey@rvschools.org and Lisa Kjos, Pupil Services Director, 660 Varsity Blvd., Spring Green, WI 53588, 608-588-2554, lkjos@rvschools.org" Students must wear shoes or footwear. Students who are dressed in a manner that does not fit within these guidelines may be asked by school staff to change their clothing or address the dress code violation. Students are expected to follow staff direction regarding dress code violations.

SCHOOL CLOSING DUE TO WEATHER

Inclement weather sometimes forces River Valley to delay or cancel school. Every effort is made to circulate the closing information by 6:30 a.m. Information is broadcast on the following stations:

WMMM Madison 105.5 FM	WISC – TV Channel 3	WOLX Madison 94.9 FM WMTV-TV Channel 15
WTSO Madison 1070 AM	WKOW-TV Channel 27	Z104 Madison 104.1 FM
WMGN Magic 98 98 FM	WTDY Baraboo 1480 AM	WDMP Dodgeville 99.3 FM or 810 AM
WRDB Reedsburg 105 FM or 1400 AM		WRCO Richland Center 100.9 FM or 1450 AM

Our district uses a notification feature which enables us to send electronic notification of events to your phone, e-mail, and/or cell phone. Such notices may include school delays and closings, district wide emergencies, building level events, low food service account balance, and field trip information. If you want to "opt out" of receiving non-emergency notifications, you need to log on to your Family Access account, select Skylert. Click on the edit button, and change your notifications .

IMMUNIZATION REQUIREMENTS

State law requires that every child attending school must be properly immunized against certain diseases (polio, DTP/DT/TD, MMR, varicella, and Hepatitis B). The school nurse is responsible for keeping records which documents that every student is properly immunized and will contact parents when there are any questions concerning immunizations. Exemptions to immunization can be obtained for medical, religious, or personal conviction reasons.

MEDICATION ADMINISTRATION

1. Prescription and nonprescription medication will not be administered by school district personnel without the Medication Administration form. Prescription medication will also need the prescribing physician to fill out the Medication Administration form. The medication must be in the original container with the label. The medication form is on the District website under Nursing Services or in the school office.
2. Any prescribed medication cannot be carried by the student unless it is inhaler or epinephrine if there is a medical order and been assessed by the School Nurse as having the appropriate self-management skills. If needed at school it must be locked in Medication cabinet and only given by school district personnel.
3. The full Medication Policy is on the district website. Policy #452.4

ILLNESS

Children learn best when they are healthy, well rested, and have appropriate nutrition to meet their needs. We work very hard to provide a healthy atmosphere in our schools; however, episodes of communicable diseases such as flu and colds happen during the school year. These outbreaks affect both student and staff. If your child exhibits the following symptoms, please keep him/her at home and contact your health care



provider for advice, if needed. Rest and treating symptoms early often shortens the length of an illness as well as preventing its spread to others.

Unidentified rash. Earache, Diarrhea Vomiting - Fever over 100.0; Head Lice; Red, runny eyes; or sore throat

Should a child exhibit any of these symptoms at school, you will be contacted to pick your child up. If you are not available, we will contact your emergency contacts.

If your child contracts a communicable disease or contagious condition (i.e. chicken pox, strep throat, pink eye, head lice, scabies, etc.), it is necessary he/she remains home the required time as defined by state health regulations. Parents should contact the school nurse to verify the required time their child must stay home before returning to school.

EMERGENCIES

Parents/guardians are notified immediately if a child becomes ill or has a serious accident at school. We must have an Emergency Illness Consent form on file containing up-to-date information such as names and home/work numbers. For the sake of your child's well being, please inform the school immediately of any changes to the emergency contact information. In cases where immediate medical treatment is needed and the parent is unable to respond quickly enough, the school will take necessary steps to obtain emergency medical care.

HEALTH AND SAFETY

Health and safety are habits that are learned through practice. Fire and other disaster drills are practiced routinely in the schools to prevent panic among students should a real emergency occur. We also teach good hygiene, such as proper hand washing, to help students make healthy, lifelong choices. Parents can reinforce these and other safety considerations:

- If your child walks, plan the safest way to get to and from school. Busy streets should be crossed at intersections that have stop signs or crossing guards. Insist that your child takes the same route every day and that he/she goes directly home unless other arrangements have been made.
- Discuss with your child the danger of accepting gifts, rides or going anywhere with strangers
- Bike riding is discouraged for very young elementary students. Parents should consider safety issues and the maturity/judgment skills of their child in deciding whether bike riding to and from school is appropriate. If your child rides a bike, require that he/she knows and uses bike safety rules.
- Insist that your child obey all bus and school safety rules. See the Code of Conduct section for more information.
- According to district policy 836, pets are not allowed on district property between 7 am and 4 pm on any school day. Exceptions include organized pet shows, vaccination clinics, and obedience schools which may be authorized by the District Administrator. Exemptions are service animals and dogs used in law enforcement activities. Other animals may be authorized by the District Administrator.
- No potentially hazardous materials are allowed in school at any time.
- Parents who take children to and from school must avoid parking in bus lanes and loading places. Show your children where they will be dropped off and picked up and arrange a plan with them in case you are delayed.
- If the wind chill is below 0 according to Accuweather, students will have indoor recess and we will forego any other outdoor activities.

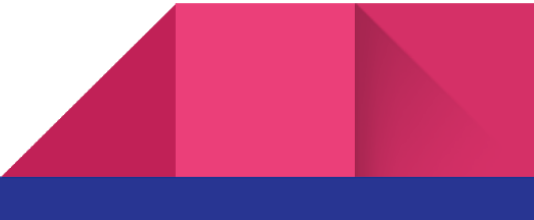
FOOD SERVICES

Food Service Program Information pertaining to the food service program is outlined below. If you have questions, comments, or concerns, please contact Cindy Eby, Food Service Director, at 588-2551 or ceby@rvschools.org. Breakfast and lunch menus are printed in the Home News every week and a monthly menu is available on our district website at www.rvschools.org.

Food service statements, information, and Free and Reduced forms will not be mailed to households. Family account balances can be found online on Family Access and the Free and Reduced forms are available on our website, in every school office, and at the open houses. If you have questions or do not have access to a computer, you can call your child's school office for information or call Gwen Gorman at 608.588.2554.

PAYMENT INTO YOUR FAMILY FOOD SERVICE ACCOUNT

The River Valley School District uses an automated food service system where families prepay into an account and students "spend" the money as they use the food service program each day. Parents should send one check for all members of the family using the food service program. For security precautions, the use of checks instead of cash is strongly encouraged. Account payments should be mailed or brought to Gwen Gorman, River Valley Schools - District Offices, 660 West Daley Street, Spring Green, WI 53588. If you are eligible for free or reduced meal



prices based on your family income, please submit your application to Gwen. A new application must be submitted each school year. Feel free to contact Gwen at 588-2551 with any questions regarding your family food service account or eligibility for free or reduced prices.

E-MAIL and/or INTERNET OPTIONS AVAILABLE FOR ACCOUNT BALANCE INFORMATION To access your account information online: (This will only work if you have a "Family Access" account that you set up through your school office. If you need to set up a "Family Access" account, please contact your school office.)

1. Go to www.rvschools.org
2. Click on "Food Service" on the left side menu
3. Click on the option that provides your lunch account balance.

In "Family Access," you can also request e-mail notification if your lunch account balance drops below \$7.00. Once in "Family Access," click on the "E-Mail Notifications" link and then the "Change My Notifications" link, and choose this option.

Please note that we will continue the practice of notifying you with nightly phone calls to your home when your account balance drops below \$7.00.

STUDENT USE OF FOOD SERVICE PROGRAM

Your child's four-digit code remains the same from year to year. However, new students and kindergarten students should get their code from their respective school office.

As a student goes through the breakfast/lunch line, he/she will enter an assigned four-digit code on a keypad, which is attached to a computer. (Help will be available for elementary students.) As an added security measure, the student's photo will appear on the screen after he/she enters the four-digit code, thereby preventing a student from using someone else's code.

The computer will automatically deduct the amount for the breakfast or lunch from the family account. (Parents may choose to block access to ala carte.) When your family account reaches a low balance (\$7.00), parents will be notified by phone or e-mail (if you have chosen this option in your "Family Access" account). A complete record of each student's purchases is available upon request.

VISITING SCHOOL

We welcome parents in the classroom. One of the best ways to understand our school is to visit. Parents are asked to contact their child's teacher and make arrangements to visit the class. **ALL visitors to the school must come to the office first to sign in and obtain a visitor's pass. This includes parents, relatives, family friends, etc.** If you need to see your child during the day or need to drop something off, come to the office and your child will be called. **DO NOT** go directly to the classroom. This is necessary to limit interruptions and to assure safety in the building.

SCHOOL PARTIES

Teachers may have classroom parties as a special way of concluding a particular unit of study or seasonal holidays. Birthdays are often recognized in some way for younger elementary students. We recognize that there may be religious or cultural concerns about various holidays, birthdays, or other special occasions. Please make your child's teacher aware of your concerns. **Please note that River Valley School District does not share student information and will not facilitate the distribution of birthday/party invitations.**

HOMEWORK

At RV ELC and RVE, we believe that family time has great value. Any time spent in positive interaction with your children will help them grow socially and as good citizens. However, homework/skills practice may be necessary to help students and parents stay engaged in the learning process. We will make every effort to ensure that homework is not assigned on the weekends. Nightly reading with your child is highly encouraged.

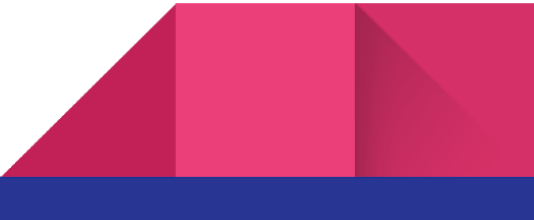
The National Parent Teacher Association and the National Education Association recommend the following amounts of homework: (these amounts may vary from day to day)

- KG-3rd grade, no more than 20 minutes per day.
- 4th grade 20 to 40 minutes per day.

RIVER VALLEY SCHOOLS: K - 5 TECHNOLOGY POLICY

Program Overview:

River Valley seeks to personalize and differentiate learning for our students, and 1:1 devices give us a greater opportunity to do so. We want to make transformative tools available to teachers and students throughout our school district. We want what is going on inside our school buildings



to reflect the changes taking place outside our school buildings. We want our students to have access the the vast collection of resources at their fingertips when they have a connected device. We want our students to be inquisitive and lead their own learning.


Chromebook and iPad Classroom Care:

- When moving around the room, keep the lid closed to protect the screen and keyboard.
- Do not have food or liquids near the keyboard when using any device.
- Always set the device on a desktop; do not stack it on top of other books or school supplies. Also, do not stack other books or materials on top of a device.
- If you notice something is wrong with the device, or if damage has occurred, report to your teacher immediately.
- Do not close the lid of the chromebook with any papers, pencils, or other materials inside the lid. This could easily crack the screen.

Student Responsibility:

- Respect and protect their own privacy and the privacy of others
 - Use only your assigned River Valley Schools accounts
 - Use only your assigned device (as provided by teacher)
 - Keep personal information such as: name, address, phone number, etc., offline
 - Keep your passwords secret
 - Have permission before posting images or video of other students to the Internet
- Respect and protect your school's electronic resources
 - Observe all network security practices
 - Conserve, protect, and share these resources with other students and Internet users
 - Treat equipment with care, report any damages, security risks or violations immediately
- Respect and protect the copyrighted/intellectual property of others
 - Cite all sources appropriately
 - Follow all copyright laws
 - Use electronic communication devices appropriately to assure academic integrity, cheating will result in loss of privileges and/or discipline
- Respect and practice the principles of community
 - Communicate only in ways that are kind, responsible, respectful and lawful
 - Use electronic devices for schoolwork only during class time
 - RVSD email should be used for schoolwork only
 - Report threatening or offensive materials to a teacher immediately

Software:

- Google Apps for Education
 - Chromebooks seamlessly integrate with the Google Apps for Education suite of productivity and collaboration tools designed specifically for educational institutions. This suite includes Google Docs (word processing), Spreadsheets, Presentations, Drawings, and Forms
 - All work is stored in the cloud and is accessible using the River Valley Schools student's account 24/7 from any internet connected computer
 - Chrome Web Apps and Extensions
 - Students are not allowed to install appropriate Chrome web apps and extensions from the Chrome Web Store without permission or approval
 - Inappropriate material or use will result in disciplinary action
 - Some web apps may be available to use when the Chromebook is not connected to the Internet for offline use
- 

E-mail Usage:

- The primary purpose of the River Valley Schools G-mail student electronic mail system is for students to communicate with their teacher(s), school staff, outside resources related to school assignments, and fellow students to collaborate on school activities
- Students are responsible for good behavior while using school e-mail, just as they are in a classroom or a school hallway; expectations and instruction for proper use will be demonstrated and communicated by your teacher
- Access to e-mail is given to students who agree to act in a considerate and responsible manner; access is a privilege – not a right and will be suspended for improper use
- Students are responsible for messages sent from their accounts
- Students should not share their passwords
- Students should not give out personal information over email, including home telephone numbers or home addresses
- Students will not use email to bully, harass, or threaten other students or individuals
 - The River Valley Board of Education Policy 411.1 references bullying and harassment. This policy addresses bullying and harassment in the verbal, physical, social-emotional and cyber forms.
- Students will report any unusual activities such as "spam" communications, obscene email, or unauthorized communication by adults to the teacher or school's technology specialist
- Students will not use email to send chain letters, viruses, or hoaxes to other students or staff
- Email accounts are filtered; messages containing inappropriate language or content will be flagged
- Student email is provided by the district and is district property; RVSD reserves the right to archive, monitor and/or review all use of its email system, and users should not have any expectation of privacy in any electronic message created, sent or received on the District's email system

No Expectation of Privacy:

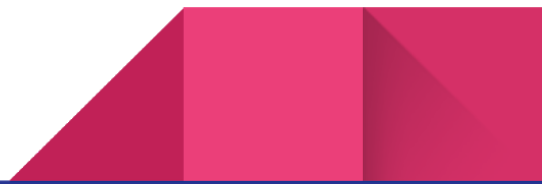
- Students have no expectation of confidentiality or privacy with respect to usage of any district technology, regardless of whether that use is for district-related or personal purposes, other than as specifically provided by law. The District may, without prior notice or consent, log, supervise, access, view, monitor, and record use of student technology at any time for any reason related to the operation of the District.
 - Monitoring Software
 - Teachers, school administrators, and the district technology services department staff may use monitoring software that allows them to view the screens and activity on student devices.

Content Filter:

- The district utilizes an Internet content filter that is in compliance with the federally mandated Children's Internet Protection Act (CIPA). All Chromebooks, regardless of physical location at school, will have all Internet activity filtered and monitored by the district.

Appropriate Uses and Digital Citizenship:

- School-issued devices should be used for educational purposes and students are to adhere to the River Valley Technology Use Agreement and all corresponding administrative procedures at all times.
- While working in a digital and collaborative environment, students should always conduct themselves as good citizens by adhering to the following:
- *Respect Yourself.* I will show respect for myself through my actions. If necessary, I will select online names that are appropriate. I will use caution with the information, images, and other media that I post online. I will carefully consider any personal information about my life, experiences, or relationships I post. I will not be obscene. I will act with integrity.
- *Protect Yourself.* I will ensure that the information, images, and materials I post online will not put me at risk. I will not publish my personal details, contact details, or a schedule or location of my activities. I will report any attacks or inappropriate behavior directed at me while online. I will protect passwords, accounts, and resources.



- *Respect Others.* I will show respect to others. I will not use electronic mediums to antagonize, bully, harass, or stalk people. I will show respect for other people in my choice of websites: I will not visit sites that are degrading to others, racist, or inappropriate. I will not enter other people's private spaces or areas.
- *Protect Others.* I will protect others by reporting abuse and not forwarding inappropriate materials or communications. I will avoid unacceptable materials and conversations.
- *Respect Intellectual property.* I will request permission to use copyrighted or otherwise protected materials. I will suitably cite all use of websites, books, media, etc. I will acknowledge all primary sources. I will validate information. I will use and abide by the fair use rules.
- *Protect Intellectual Property.* I will request to use the software and media others produce. I will purchase, license, and register all software or use available free and open source alternatives rather than pirating software. I will purchase my music and media and refrain from distributing these in a manner that violates their licenses.

Device Incidents

- If at any point during the school year there is damage, loss or theft of the Chromebook or peripheral devices, the student must contact the school administration immediately. Chromebooks will be repaired through the River Valley School District.
- Any technical issue with the Chromebook or peripheral must be reported to the school administration immediately; this includes but is not limited to the Chrome operating system, battery issues, loss of Internet connectivity, failures of apps to launch, etc.
- Any hardware or software repairs that are not due to misuse or damage will be covered without cost to the student; however, any accidental or intentional damage to the device or peripherals will incur a cost. Fines will be imposed in accordance with the chart below or at the discretion of school administration.
- After two incidents of accidental damage, the student may lose some privileges and may not be permitted to take the device home. This may also result in disciplinary action. All reports will be investigated on a case-by-case basis.

Incident	Action(s) Necessary	Cost
Accidental Damage (1st instance)	Report immediately to classroom teacher. Classroom teacher will report to building administrator.	No cost dependant on investigation/ cause
Accidental Damage (2nd instance)	Report immediately to classroom teacher. Classroom teacher will report to building administrator.	Minimum: \$20
Accidental Damage (3rd instance)	Report immediately to classroom teacher. Classroom teacher will report to building administrator. Loss of privileges may occur such as: <ul style="list-style-type: none"> • Limited participation with technology • Discipline referral 	Minimum: \$20 Maximum: Full replacement cost of device
Intentional Damage	Report immediately to school administration. Any and all appropriate discipline for damage to school property as set forth in School Board policy and building policies.	High level fine: Costs associated with repairing/ replacing device
Loss	Report immediately to classroom teacher. Classroom teacher will report to building administrator.	Full cost of device
Theft	Report immediately to classroom teacher. Classroom teacher will report to building administrator. A police report must be filed with the Spring Green Police Department; a copy of the report must be turned into school administration.	Full cost of device

SCHOOL VOLUNTEERS AND CHAPERONES

In an attempt to ensure the safety of all students and staff members, the River Valley School District requires any adult wishing to volunteer time in our schools or chaperone a field trip to complete a background check. This simple process does require adults to provide personal information (name, date of birth, and social security number). Information must be provided on the Disclosure Statement (which is included in the student/parent first day packet and also at any time in the school offices) and must be returned to school prior to volunteering and/or chaperoning. All information shared is strictly confidential. River Valley School District appreciates your understanding and cooperation in our attempt to ensure a safe school environment.

SCHOOL VOLUNTEERS POLICY POLICY #861

The River Valley School District recognizes that volunteers contribute valuable services to the students and staff. The Board encourages the use of volunteers to enhance communication and cooperation between the students, staff members, and the community. Any individual who wishes to provide volunteer service to the district excluding current district employees will need to complete a Confidentiality Agreement and a Disclosure Statement with the understanding that a criminal background check will be completed on them. This includes all individuals who volunteer in the schools on a regular basis, and all volunteers who chaperone school sponsored field trips. Volunteer coaches/advisors who provide services for co-curricular activities need to sign a letter of appointment on an annual basis and must be approved by the Activities Director. Background Checks/Consumer Reports on all volunteers will be repeated every 5 years or when deemed necessary. Volunteers will be covered under the district's liability insurance policy while performing services authorized by the school principal or their direct supervisor (teacher, head coach, director, or head advisor). Volunteers are expected to abide by the school district's regulations and rules when performing assigned responsibilities. Principals, teachers, coaches, advisors, and directors will provide the volunteer an introduction to and explanation about their roles and responsibilities. Principals, teachers, coaches, advisors, and directors will make the appropriate handbooks available to volunteers. The River Valley School District reserves the right to terminate volunteer service at any time.

Criminal background checks on all volunteers will be repeated every 5 years or when deemed necessary.

Volunteers will be covered under the district's liability insurance policy while performing services authorized by the school principal or their direct supervisor (teacher, head coach, head director, or head supervisor).

Volunteers are expected to abide by the school district's regulation and rules when performing assigned responsibilities. Principals, teachers, coaches, advisors, and directors will provide the volunteer an introduction to and explanation about their roles and responsibilities. Principals, teachers, coaches, advisors, and directors will make the appropriate handbooks available to volunteers.

The River Valley School District reserves the right to terminate volunteer services at any time.

CODE OF CONDUCT

Students are expected to maintain high standards of conduct at all times when involved in school functions on or off the campus. The code of conduct (Board Policy #443) prohibits dangers, disruptive, or unruly behavior; include taunting, biting, fighting, or other disruptions, gang activity, possession of a weapon, restricting others right to learn, violation of classroom rules, damage to school property, and otherwise interfering with the orderly operation of a classroom. Parent support assists the school in maintaining a positive environment in all school programs.

STUDENT SEARCHES POLICY #445

The River Valley School District recognizes its responsibility to provide students and staff with a safe environment that is conducive to learning. Students are entitled to the guarantees of the fourth amendment, and they are subject to reasonable searches and seizures. When necessary and appropriate, School Officials are empowered to conduct searches of students and/or their property (including automobiles) when they have reasonable suspicion that students may be in possession of drugs, weapons, alcohol and other materials ("contraband") in violation of district policy, school rules or state law.

It is the intent of this policy to establish guidelines for student searches. For the purpose of this policy, "School Officials" include the District Administrator, building principals, other school employees designated by the District Administrator or building principal, and the school liaison officer. Other law enforcement officers at the request of or in cooperation with school authorities may be involved in the search as necessary.

Any unauthorized item found during a search may be confiscated. Items confiscated may be held by the school for return to the parent/guardian of a minor student, or to an adult student. If unauthorized items involve a violation of school policies, rules, or laws, such items may be retained for disciplinary proceedings, or turned over to law enforcement officials. The adult student or parent/guardian of a minor student shall be notified of items removed to be retained by the District and/or turned over to law enforcement officials.

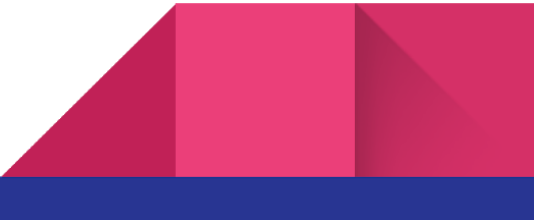
A record shall be kept of all searches, including the reason for the search and the findings. The documentation may be used in subsequent school discipline or legal action. **A. Lockers and Other School Property** The school board retains ownership and possessory control of all pupil lockers at all times and thus retains the right to conduct searches. Students should not expect privacy regarding items placed in school property.



The District expressly reserves the right to search lockers with or without reasonable suspicion of a violation of the District's substance abuse policy, other school policies, or state law. Student lockers and other school property are subject to search at any time by school officials, without the consent of the student, without notifying the student, and without obtaining a search warrant. **B. Personal Searches** RIVER VALLEY SCHOOL DISTRICT 660 West Daley Street Spring Green, Wisconsin 53588 Phone: 608-588-2551 Searches of a student or the student's personal belongings (e.g. backpack) may be made when there is reasonable suspicion that the student has in his/her possession items that violate the law, Board policies, or school rules. The search shall be conducted in a reasonable manner and must not be overly intrusive in light of the age and gender of the student and nature of the infraction. Searches of a student's person or personal belongings should be conducted outside the presence of other students to the extent possible. This search shall be conducted by a school official and at least one other person. Personal searches may include the use of a metal detector(s). **C. Strip Searches** Strip searches are not allowed under any circumstances. **D. Searches of Vehicles** District parking lots are the property of the district, and parking in District lots subjects students using them to District rules. Vehicles parked on school property, including non motorized vehicles or bicycles, may be subject to searches. A vehicle search may be conducted by school officials where reasonable suspicion exists that the vehicle may contain items or substances which violate school rules, policies, or the law. **E. Canine Searches** Searches by dogs specially trained for drug detection may be conducted by law enforcement officials on school grounds. These searches will be scheduled by school officials on a random, unannounced basis. Students face prosecution if drugs or illegal contraband are discovered. Lockers and vehicles parked on school property will be searched. The student's person and personal belongings carried by students will not be searched unless reasonable suspicion exists that a school policy or law has been violated. The canine searches may be conducted during school hours. A copy of this policy will be distributed annually by inclusion in the Student or Student/Parent Handbook.

BULLYING AND HARASSMENT POLICY #411.1

River Valley School District strives to provide a safe, positive learning environment for all students. In order to maintain a school environment that encourages optimum human growth and development, it is the policy of the district to maintain and ensure a learning and working environment free of any form of bullying or harassment. All bullying behavior is prohibited whether it is the action of students or staff members. Bullying/harassment is prohibited on all school property whether the property is owned, leased or used by the school district, during school-sponsored activities, on school buses and at bus stops or through the use of electronic, computer, cell phones, or messaging devices (cyber bullying). Related conduct that occurs away from school that creates a threat to someone while attending school and/or conduct that is likely to cause a disturbance at school is subject to discipline, including possible law enforcement involvement. Also, such conduct may be subject to the activity/athletic code(s). The district will not tolerate bullying or harassment in any form and will take all necessary and appropriate action to eliminate it, including, but not limited to: discipline, such as suspension or expulsion of the offenders. Furthermore, if needed, the district may pursue court action to prevent an individual from being on school property or in the presence of those people being harassed. Definitions: Bullying includes aggressive or hostile behavior that is intentional, involves an imbalance of power, and is typically repeated over time. Harassment refers to physical, verbal or visual conduct that interferes with a student's schoolwork, ability to attend class or participate in extracurricular activities, or creates an intimidating hostile, or offensive school environment. It may consist of a single act or course of conduct, or be repeated over time. Bullying/Harassment takes many forms: physical, verbal, social/emotional & cyber. Physical: involves harming a person's body or possessions, and includes, but is not limited to: hitting, kicking, punching, spitting, tripping, pushing, taking or breaking someone's things, and making mean or rude hand gestures. Verbal: involves harassing, teasing, intimidating, or threatening comments, which includes, but is not limited to: inappropriate sexual comments, taunting, threatening to cause harm, comments or other expressions which insult, degrade, or stereotype any person or group. The River Valley School District does not discriminate on the basis of race, gender, religion, color, national origin, ancestry, sex, disability, 2 sexual orientation, class, creed, marital or parental status, pregnancy, age or other protected status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding non-discrimination policies: Brian Krey, Business Manager, 660 W. Daley, Street, Spring Green, WI 53588, 608-588-2551, bkrey@rvschools.org and Lisa Kjos, Pupil Services Director, 660 Varsity Blvd., Spring Green, WI 53588, 608-588-2554, lkjos@rvschools.org. Social/Emotional: involves hurting someone's reputation or relationships, and includes, but is not limited to: leaving someone out on purpose, telling someone not to be friends with someone, spreading rumors, and embarrassing someone in public. Cyber: involves misuses of technology, and includes, but is not limited to: harassing, teasing, intimidating, threatening, or terrorizing another student or staff member by way of any technological tool. Knowingly filing a false bullying/harassment report against another student/staff member is prohibited. Delegation of Responsibility: Staff: Each staff member shall be responsible to maintain an educational environment free of bullying/harassment. All staff members and contracted district employees are required to report bullying incidents they have witnessed to an administrator. Failure to take action or to report the behavior is considered to be in violation of this policy and subject to disciplinary action. Students and Parents: It is recommended that students and parents report bullying complaints to any staff member. Retaliation against a victim, reporter, or a witness is prohibited and will be subject to disciplinary action. Forms for reporting bullying/harassment are available from the school counselors or from the building secretary. They are also available on the district website. Administration: If the behavior is found to meet the definition of bullying the administration will take the necessary disciplinary actions. Taken into account will be the developmental and maturity levels of the students involved, the circumstances, the severity of the behavior and past incidences or continuing patterns of behavior. The building principal or his/her designee will inform the parents or guardians of the victim and also the parents or guardians of the accused. Complaints of bullying shall be investigated promptly, and corrective action shall be taken when a complaint is verified. This policy shall be



distributed annually to all students enrolled in the district and their parents/guardians, and shall be provided to any person upon request. It is also available on the District website.

RESPONSE TO INTERVENTION

Helping a child who is having difficulty in school is a concern of parents and teachers alike. Response to Intervention (RtI) is a multi-step process of providing educational support to ensure student success. All students in the River Valley School District receive high quality curriculum and instruction in the general education classroom. The school district conducts universal screenings to review progress several times per year. Those screenings help identify students who may need more support or other types of instruction. Students may be identified, through a closer look at performance and progress data, as needed targeted support in academic or behavioral areas. A collaborative approach is used for development and implementation of appropriated evidence based interventions, which are provided within the classroom or outside of the classroom, depending on areas of need and levels of performance. Consistent progress monitoring determines whether an intervention is successful or needs to be changed. Parents are kept informed of their child's progress. When the child meets grade-level benchmarks, the intervention may no longer be needed, and the child continues to receive support through differentiation to the general education curriculum. When progress monitoring shows that a child needs a higher level of support to be successful, a referral for special education may be made. Response to Intervention does not replace special education. In Wisconsin, before an IEP team can determine that a student has a Specific Learning Disability, it must document that the student, after intensive intervention, demonstrates inadequate achievement and insufficient progress in one or more of eight basic academic skill areas, without the presence of primary exclusionary factors. If you have questions about the Response to Intervention process, please contact Mrs. Carla Peterson, Principal.

RIVER VALLEY TITLE 1

Title 1, which is part of the Every Student Succeeds Act (ESSA), supports programs in schools and school districts to improve the learning of children, especially relating to low-income families. The U.S. Department of Education provides Title 1 funds to states to give to school districts based on the number of low-income families in the districts. Any questions concerning the Title 1 program, staffing or certifications, please contact

Title I Staff : [Carla Peterson - cpeterson@rvschools.org](mailto:cpeterson@rvschools.org)
[Andrea Kinney - akinney@rvschools.org](mailto:akinney@rvschools.org)

[Emily Liegel - eliegel@rvschools.org](mailto:eliegel@rvschools.org)
[Tracy Frosch - tfrosch@rvschools.org](mailto:tfrosch@rvschools.org)

RIVER VALLEY SCHOOL DISTRICT PARENT INVOLVEMENT

The School District of River Valley will involve parents in regular, two-way and meaningful communication addressing student achievement and ensuring:

- That parents play an integral role in assisting their child's learning
- That parents are encouraged to be actively involved in their child's education
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

In compliance with Section 1118(a)(2), of the Every Student Succeeds Act (ESSA), the School District of River Valley agrees to implement required statutory requirements to:

- Involve parents in the joint planning and development of the district's Title I plan through representation on the district ESEA Team.
- Involve parents in an Annual Local Review of the Title I Program and use the results of the Annual Review to address any identified barriers to parental participation.
- Involve parents in the development, implementation, and review of Parent-School Compacts.
- Involve parents in the planning and development of effective parent involvement activities through representation on each building's Title I Needs Assessment/Evaluation Committee or School Wide Committee.
- Build the schools' and parents' capacity for parent involvement by
- Providing parents with information on the state standards, assessments, requirements of Title I, monitoring their child's progress, and working with educators.
- Providing materials, resources and training to help parents work with their children to improve academic achievement.
- Implementing a two-way communication system with parents that provides information in clear and understandable terms.
- Coordinating parent involvement activities with other initiatives including Head Start, after school programs, etc.

This District Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I programs as evidenced by meeting minutes.

STUDENT USE OF TWO-WAY COMMUNICATION DEVICES RVSD POLICY #443.6 -



The Board of Education recognizes the value of students maintaining communication with their parents/guardians and other appropriate persons for health, safety, and educational purposes. Therefore, use of communication devices may be permitted. Such possession or use of a communication device may not, in any way: - Disrupt the educational process in the school district; - Endanger the health or safety of the student or anyone else; - Invade the rights of others at school; or - Involve illegal or prohibited conduct of any kind. If a question arises as to the compliance of a student with this policy, the determination of the administration shall be final. Students who repeatedly violate this policy shall be subject to appropriate disciplinary measures, which may include suspension and/or consideration for expulsion, as determined to be appropriate by the administration and/or Board. The device shall be immediately surrendered to administration and will be returned to the student's parent or legal guardian, unless the device is confiscated by law enforcement officials.

ACCEPTABLE USE OF NETWORKED COMPUTERS, ELECTRONIC MAIL, AND INTERNET SAFETY POLICY RVSD POLICY #743

The RVSD computer network, because it is connected to the Internet, enables district students and staff to explore thousands of libraries, databases, and bulletin boards while exchanging messages with people throughout the world. The Board believes that the benefits to users from access in the form of information resources and opportunities for collaboration exceed the disadvantages. 743 Telecommunications, electronic information sources, and networked services significantly alter the information landscape for schools by opening classrooms to a broader array of resources. Electronic information research skills are now fundamental to preparation of citizens and future employees during an Age of Information. The Board expects that staff will blend thoughtful use of such information throughout the curriculum and that the staff will provide guidance and instruction to students in the appropriate use of such resources without discrimination. Students and staff shall be trained on the use of Internet Safety to include communicating with other individuals on social networking websites and chat rooms as well as cyber bullying awareness and response. Principals will be responsible for informing students and staff of the District's policies, procedures, and rules annually. The network is provided for users to conduct research and communicate with others. Users are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. All activity through the River Valley network is subject to the right of the River Valley School District to monitor, access, read, and review. CIPA and N-CIPA The School District must comply with the Children's Internet Protection Act (CIPA) and the Neighborhood Children's Internet Protection Act (N-CIPA), which protect students from prohibited material. Prohibited Use of District Computers The following activities are prohibited for all users of the RVSD computer network: - Sending or displaying messages that defame, slander, or libel another person - Sending or displaying offensive messages or pictures including, but not limited to, pornographic or erotic images or racial, sexual, or religious jokes - Using obscene language and/or racial slurs - Harassing, insulting, or attacking others - Cyber bullying or cyber harassment of others - Damaging computers, computer systems, or computer networks - Use of or downloading unauthorized software - Violating copyright laws - Disclosing one's password to anyone else, or using another's password - Trespassing in another's folder, work, or files - Intentionally wasting limited resources and/or spending an unusual or extraordinary amount of time on personal e-mail conversation or Internet "surfing" - Employing the network for unapproved commercial purposes - Engaging in criminal activity - Use of social networking sites deemed to be inappropriate - Unauthorized access, including "hacking" and other unlawful activities - Unauthorized disclosure, use, and dissemination of personal identification and/or confidential information (such as student records, employment records, health information) - Any other activity inappropriate for an educational setting Violations may result in a loss of access, as well as other disciplinary or legal action. A summary of this policy is contained in student handbooks for each building level. Management, Administration, Monitoring, and Privacy 1. The District may at any time put software and systems in place that monitor and record all computer usage to ensure the systems are being used for educational purposes, consistent with the District's goals. The District wants users to be aware that our security systems are capable of recording, for each and every use, each World Wide Web site visit, attempts to reach World Wide Web sites, the amount of time spent actively using the World Wide Web, each chat, newsgroup access, e-mail message, and every file and/or program transfer into and out of our internal networks to the Internet, and we reserve the right to do so at any time, without advance notice or warning to the user. No District user should have any expectation of privacy as to his or her Internet usage, or the privacy or any electronic mail message, file, download, note, or other data stored on or transmitted or received through any District computing facility. The District will review computing activity and analyze usage patterns, and may choose to publicize this data to assure that the District's computing resources are devoted to maintaining the highest standards of educational benefit and employee productivity. 2. The District, through appropriate management personnel to include the district network administrator and/or members of administration, reserves the right to inspect any and all data stored in public or private areas of networked and individual storage systems of any kind, without notice or warning, and at any time or for any purpose. 3. The District uses independently supplied facilities to identify and block Internet content that is inconsistent with the educational and professional development goals of the District. We will block access from within our networks to all such sites that we know of or that our facilities identify. To be clear, these facilities endeavor to block use of the network to create, view, send, receive, store, display, or print text or graphics that may reasonably be construed to be obscene, disruptive or harmful to the educational or working environment, but we acknowledge that no blocking or filtering mechanism is capable of blocking all inappropriate content all of the time. Offensive, disruptive, or harmful data include, but are not limited to any messages or files, or data that contain the following: - Pornographic or erotic images - Sexual implications, nudity - Racial slurs, discriminatory comments - Derogatory gender-specific comments and/or other inappropriate language - Information or instructions designed to cause physical harm to another person - Comments that offensively address a person. The River Valley School District does not discriminate on the basis of



race, color, national origin, sex, disability, sexual orientation, religious beliefs, political beliefs or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding nondiscrimination policies: Brian Krey, Business Manager, 660 W. Daley, Street, Spring Green, WI 53588, 608-588-2551, bkrey@rvschools.org and Lisa Kjos, Pupil Services Director, 660 Varsity Blvd., Spring Green, WI 53588, 608-588-2554, lkjos@rvschools.org - Any comment which in any way defames, slanders, or libels another person - Any comment intended to frighten, intimidate, threaten, abuse, annoy, or harass another person - Those data or activities that invade the privacy of another person - Drugs, violence, crime and/or the encouragement thereof - Auction sites that don't monitor for weapons or other sexual items or illegal items If a user finds that he/she is connected to a site that contains any of the above material, he/she must disconnect from that site immediately, regardless of whether that site has been previously deemed acceptable by any screening or rating program, and inform the teacher or supervisor of the incident. Similarly, a user is encouraged to inform his or her supervisor if he or she becomes aware that another user is accessing or has accessed material prohibited above. The District's goal in creating the above standards and reporting requirement is not to create an environment of fear and apprehensiveness for users accessing the Internet and internal networks, but to affirmatively set forth content standards for users to be mindful of when accessing these resources on their own. 4. The District will fully cooperate with requests from law enforcement and regulatory agencies for logs, diaries, data, and archives on individuals' computing activities. Blocking Sites 1. The District reserves the right to block sites that do not enhance classroom activities and/or career development. 2. Users are encouraged to contact the technology coordinator should any one inadvertently access a site that is inappropriate for the school setting. Removing the Filter 1. Removing a site/activity from the blocked list will require a high level of justification. Anyone wishing that removal will submit a request in writing to the building administrator. A committee will review the site/activity in question. The committee shall be composed of the following: a. Building administrator b. Technology committee member c. Technology coordinator 2. The decision to remove the block on the site/activity will be based on the following criteria. Each of the criteria will be judged using contemporary community standards. a. Does the educational value of the site/activity significantly outweigh the inappropriate nature of the site/activity? b. Does the site/activity significantly enhance the curriculum? c. Can the material/information be obtained from other more appropriate sources? 3. Individuals will be notified of the approval or disapproval of the request in a timely manner. If the removal of the site/activity is granted, the committee will further indicate the length of time the block is to be removed. All students and parents will sign an agreement/consent form annually. (Policy #743-Exhibit). The policy will be included annually in each building Faculty/Staff Handbook. The Board authorizes the Administration to prepare appropriate procedures for implementing this policy and for reviewing and evaluating its effect on instruction and student achievement.

Tobacco and Electronic Smoking Devices Possession and/or Use on School Premises RVSD POLICY #832

To The River Valley School District Board of Education recognizes that the use of commercial tobacco products, including electronic smoking devices, is a health, safety, and environmental hazard for students, staff, visitors, and school facilities. The use or promotion of commercial tobacco products, including electronic smoking devices, on school grounds and at off-campus school-sponsored events is detrimental to the health and safety of students, staff, and visitors. It shall be a violation of this policy for any student of River Valley School District to possess, use, consume, display, promote, or sell any commercial tobacco products, tobacco-related devices, imitation tobacco products, or electronic smoking devices at any time on all premises owned by, rented by, or under the control of the school district, at district sponsored events, and in all school vehicles thereby providing an environment for learning and working that is safe, healthy, and free from unwanted smoke and commercial tobacco use for the students, staff, and visitors. For the purposes of this policy, "use of all tobacco products" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other matter or substances that contain tobacco. Also included are papers used to roll cigarettes and/or the possession or use of electronic smoking devices, defined as any electronic device containing or delivering nicotine or any other substance intended for human consumption that an individual may use to simulate smoking by inhaling vapor or aerosol from the device, regardless of whether the device is manufactured, distributed, marketed, or sold as an "e-cigarette," "e-cigar," "e-pipe," "e-hookah," "vape pen," "mods," "tank systems," "JUUL," or under any other product name or descriptor, or other substitute forms of cigarettes, clove cigarettes and any other lighted smoking devices for burning tobacco or any other substance. The administrative staff shall be responsible for informing students, staff and school visitors of this policy and of any actions that may be taken as a result of policy violations to include school disciplinary action and/or legal action in accordance with laws or ordinances. Tobacco products may be used in the following areas by individuals who are of legal age to use tobacco products when those facilities are rented to another person or organization for non-educational purposes: 1. North Park ball diamond in Spring Green

ALCOHOLIC BEVERAGE POSSESSION AND/OR USE ON SCHOOL PREMISES RVSD POLICY #835

No person shall consume or be in possession of (this includes both open and/or closed containers), an alcoholic beverage while on River Valley School District Property or at district sponsored events. School District property refers to all premises owned by or under the control of the school district and in all vehicles whether owned, operated or used by the district for any district purpose by all persons at all times. School district property also includes rented property when such property is being used for school purposes. Alcoholic beverages may be possessed, consumed, or used in the following areas by individuals who are of legal age to possess or consume alcohol beverages when those facilities are rented to another person or organization for non-educational purposes if specifically permitted in writing by the District Administrator consistent

with applicable laws, ordinances and Board policy: 1. North Park ball diamond in Spring Green. Any person violating the provisions of this Board of Education policy shall be subject to the code of ordinances in the district.

DRUG AND ALCOHOL PROHIBITIONS RVSD POLICY #443.3

The River Valley School District prohibits the possession, use and distribution or delivery of alcohol and controlled substances by students on school property or at any school sponsored event. For purposes of this policy "drugs and/or controlled substances" shall mean: A. All controlled substances as designated and prohibited by Wisconsin Statute; B. All chemicals which release toxic vapors; C. All alcoholic beverages; D. Any prescription or over the counter drug, except those for which permission to use in school has been granted pursuant to board policy; E. "Look-alikes" including but not limited to controlled substance analogs and any substance represented to be a drug, controlled substance or controlled substance analog; F. Anabolic Steroids; G. Any other illegal substance so designated and prohibited by law. Therefore, any student who is found to have used alcohol, drugs or a controlled substance or to be (under the influence of alcohol, drugs or a controlled substance), found to have drugs, controlled substances or alcohol in his or her possession, or found to have delivered or distributed alcohol, drugs or a controlled substance at school or at a school sponsored event shall be subject to disciplinary action in accordance with established procedures and state or federal law. In addition, any student found to be in possession, using or delivering drug paraphernalia on school property or at a school sponsored event shall be subject to disciplinary action in accordance with established procedures and state or federal law. These prohibitions shall not apply to a student who is taking medication prescribed by a properly licensed health care provider in the manner and at the times prescribed. The District Administrator along with the Building Principals shall establish administrative guidelines necessary to implement this policy. These guidelines, including parental notification, disciplinary procedure/penalties, referral to law enforcement, referral to the SAP program, etc. shall be included and distributed on a yearly basis via the building level Parent/Teacher Handbooks as well as in the Athletic Code, and Co-Curricular Handbooks.

STUDENT ASSISTANCE PROGRAM (S.A.P.) RVSD POLICY #452.6

The River Valley School District shall provide prevention, intervention and support services for students, and their families, surrounding AODA (Alcohol and Other Drug Abuse) or other issues affecting student academic performance. These services may be delivered through the use of AODA screenings, support groups, individual counseling, classroom and/or community presentations and peer advocacy programs. The S.A.P. will be facilitated by the building level school counselors. In-house counseling services, as well as outside counseling/consultation services will be used as needed. Student utilization of S.A.P. services will be voluntary and confidential, but may be used in cases of athletic code violations in conjunction with reduced consequence.

BUS RULES AND REGULATIONS RVSD POLICY #751.3

The River Valley School District Board of Education's primary concern in transporting its students is the safety of the children. MISCONDUCT reports will be completed by the bus driver, and copies will be sent to the Building Principal and the parent. All misconduct reports will be made a part of the child's school record. Misconduct may result in suspension of bus riding privileges, depending upon the seriousness of the misbehavior. Continued misconduct may result in permanent removal from the bus. I. Previous to loading (at home and at school): A. Be on time at the designated school bus stops. This is mandatory if schedules are to be kept. Note: Children should be at point of pickup when bus arrives or in view of the driver. If not, the bus will not wait for them. B. Stay off the road at all times while waiting for the bus. Bus riders should conduct themselves in a safe manner while waiting. C. Wait until the bus comes to a complete stop before attempting to enter the bus. Line up in an orderly fashion, in single file. D. Do not move toward the bus at the school loading zone until the buses have been brought to a complete stop. There should be no pushing or shoving. Remember to line up in single file. II. While on the bus: A. Keep the hands and the head inside the bus at all times. B. Assist in keeping the bus safe and sanitary at all times. C. Remember that loud talking, laughing or unnecessary confusion diverts the driver's attention and may result in a serious accident. D. Treat bus equipment as you would treat valuable furniture in your own home. Damage to seats, etc., must be paid for by the offender. E. Never tamper with the bus or any of its equipment. 660 West Daley Street Spring Green, Wisconsin 53588 Phone: 608-588-2551 F. Leave no books, lunches or other articles on the bus. If an item is lost, please notify the bus company as soon as possible. Drivers do clean out the buses after every route and turn in lost articles. These lost articles are held for several months and then donated to charity. G. Keep books, packages, coats, and all other objects out of the aisles. H. Eating on the bus is not allowed, except when organized by a supervisor or coach (such as on a field trip or on the way to/from an athletic event), and the supervisor or coach should oversee that wrappers, bags, etc. are disposed of in proper receptacles. I. J. Selling of candies, food items, etc. will not be permitted on the bus. K. Follow the direction of the bus driver in case of emergency. L. Do not throw anything out of the bus window. M. Always remain in your seats while the bus is in motion. N. Be courteous to fellow pupils, the bus driver, the driver's assistant and to passersby. O. Keep absolutely quiet when approaching a railroad crossing stop, while the bus is stopped, and until the bus is safely across the tracks. P. Profane or indecent language will not be tolerated. Q. The driver is responsible for controlling the bus riders. The students must obey the driver and the driver assistants promptly and cheerfully. R. Inform the driver, if possible, when a rider will be absent. S. No live animals of any kind are allowed on the bus. T. Electronic devices will be permitted if sound is controlled. U. If a musical instrument is to be brought on the bus, it must be small enough for the student to hold in his/her lap or to stand on end on the floor between their seat and the seat in front of them (no tubas or drums). V. No skateboards are allowed on the bus. W. Carrying of weapons of any type shall not be permitted at any time on buses. III. After leaving the bus: A. When it is necessary to cross the road to get on or off the bus, cross at least ten feet in front of the bus, but only after receiving the signal to

do so from the driver. Also, the child should check to be sure that no traffic is approaching. B. Help look after the safety and comfort of small children. C. Be alert to the danger signal from the driver, which is a steady blast on the horn. Such a signal will be used only when the child could be in possible danger after starting to cross the road. When hearing the horn, the child should return to the spot where they were waiting for the driver's signal. D. Riders are not permitted to leave the bus at other than regular stops unless proper authorization has been given in advance by parent and school officials. E. Students shall not go to the mail box to sort or gather mail until the bus has left its stop, as the driver cannot move the bus until the students have safely cleared the drop-off point. F. If there is no parent/responsible person present at the bus stop to greet the kindergartner (or younger student), the student will not be allowed to exit the bus. The bus driver will then notify the bus company that he/she is keeping the student on the bus and will continue on with the bus route. In the meantime, the bus company will try to contact the parent by phone. If the parent cannot be contacted by phone, the emergency contact person listed for the student will be contacted by phone. Arrangements will be made during this phone conversation as to where the parent/emergency contact person can safely receive the student. The meeting point might be: - the school; OR - the bus company (located on Hwy. 23 in Spring Green); OR - another location determined during the phone conversation. IV. Co-curricular activity trips: A. The above rules and regulations will apply to any trip made under school sponsorship. B. Pupils shall respect the directions of chaperones appointed by the school officials to accompany the bus riders. C. Students making a co-curricular or special activity trip must return on the same bus, unless written authorization has been presented to the supervising employee in advance by the parent or guardian of the student to go with a student's parent. D. Windows shall remain closed at the discretion of the bus driver. E. Electronic devices are permitted if sound is controlled. F. Violation of any of the above rules will be reported to the Building Principal of the school the student attends.

BUS EVACUATION DRILL

The River Valley School District requires annual evacuation drills. The following information is being provided for your cooperation:

STUDENT:

You are about to go through a bus evacuation drill. With your cooperation, it can go smoothly. It is very important that students stay calm and quiet. It is very important to LISTEN to the driver's instructions.

EMERGENCY EQUIPMENT WHICH MIGHT BE USED:

1. First Aid Kit
2. Triangle Flares
3. Two-Way Radio
4. Fire Extinguisher

Bus evacuation is needed when one of the following conditions exist:

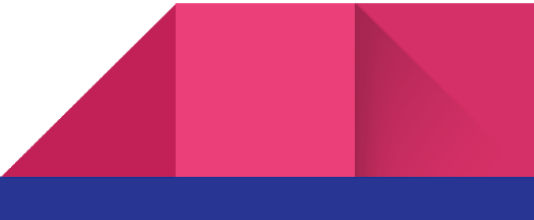
1. Fire or danger of fire exists
2. Bus in an unsafe position
3. Passengers in danger of drowning
4. Danger of approaching tornado

RECOMMENDED EVACUATION PROCEDURES:

1. Front Door Evacuation - Students in the left front seat exit first followed by those in the right front seat. Continue alternating from the front to the rear of the bus until all students are off.
2. Rear Emergency Door Evacuation - Two students should exit first to help the rest of the students. Students in the left rear seat exit first followed by those in the right rear seat. Continue alternating until all students are off the school bus.
3. If it is possible, use both doors for evacuation. In extreme situations, windows can be used. Immediately after leaving the bus, re-group in a safe area away from the bus. Do not allow students to cross the road or reenter the bus. Always account for all students.

USE OF VIDEO CAMERAS ON SCHOOL BUSES RVSD POLICY #751.4

The River Valley School District approves the use of cameras or recording devices on school buses or other authorized vehicles for the primary purpose of reducing disciplinary problems and vandalism on the bus, thereby allowing the driver to focus on the driving of the bus and providing for safer transportation of students. Parents shall be notified once a year via student handbooks and the annual "Back to School" newspaper publication that cameras or recording devices are being used. A sign shall be placed at the front of each bus indicating that cameras are present. For the purpose of documenting a problem and determining which students may be involved, the bus company manager, bus drivers, and administrators of the district shall be authorized to review the recording. Disciplinary action may be taken with students based on video documentation. The isolated segment of the recording that documents the incident may only be reviewed by a student identified as being involved in an altercation and/or his/her parent/guardian. The bus company designee or school administrators shall review the recording with the student and/or parent/guardian and document the date and names of all individuals reviewing the recording. The recording shall not be available for review by the public in general, the media or other individuals. The school administration may authorize other school personnel who have a legitimate educational interest in viewing segments of a specific recording. A log shall be kept of the date and names of the individuals viewing the recording. The bus company or school district will keep recordings for a minimum of 30 days. If there was a problem recorded, that recording will be kept until approved by River Valley Administration to reuse.



WELLNESS POLICY ON NUTRITION AND PHYSICAL ACTIVITY RVSD POLICY #763

Policy Statement River Valley School District is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental, and social success, we need to create positive, safe, and health-promoting learning environments at every level, in every setting, throughout the school year. Research shows that two components, good nutrition and physical activity before, during, and after the school day, are strongly correlated with positive student outcomes. This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day. Physical Education River Valley School District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts. All students will be provided equal opportunity to participate in physical education classes. All district students will participate in physical education that meets or exceeds state standards.

- o All River Valley School District elementary students (K-5) in each grade will receive physical education at least three times for 30 minutes per week throughout the school year and meet DPI physical education requirements.
- o All River Valley School District middle school students (6-8) are required to take physical education in every grade level and meet DPI physical education requirements.
- o All River Valley School District high school students (9-12) are required to take the equivalent of one and half academic year of physical education and meet DPI physical education requirements.

Students will be moderately to vigorously active for at least 50% of class time during most or all physical education class sessions. All physical education classes in District are taught by under the direction of licensed teachers who are certified or endorsed to teach physical education. Physical Activity Schools will offer students a variety of physical activity opportunities that are in addition to, and not a substitute for, physical education as well as encourage children and adolescents to participate in physical activity every day. Withholding physical activity as discipline (including, but not limited to, recess, physical activity breaks, or physical education) during the school day should be avoided. Options of alternative discipline may be given to students if necessary when a physical activity is withheld. The following is required if activity with restrictions are required:

- o Physical activity cannot be withheld or restricted more than 2 times per week.
- o If withheld or restricted, physical activity alternatives must be offered the same day.
- o All elementary schools will offer at least 20 minutes of recess on all or most days.
- o Outdoor recess will be offered when weather is feasible for outdoor play.
- o Active recess programming will be utilized to create universal participation by offering multiple activities at recess; designate different areas of play throughout the playground; provide equipment to decrease congestion on play structures.
- o In the event that the school or district must conduct indoor recess, teachers and staff promote physical activity for students, to the extent practicable. The District recommends teachers provide short (3-5 minute) physical activity breaks to students during and between classroom time. Activity break ideas are available through Active Schools WI. <http://dpi.wi.gov/sspw/physical-education>

The District offers opportunities (e.g., including activity clubs, open gym, intramurals and varsity sports) for students to participate in physical activity before and/or after the school day. The District will support active transport to and from school, such as walking or biking. School Meals River Valley School District is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; moderate sodium, low in saturated fat, and zero grams trans fat per serving (nutrition label or manufacturer's specification); and to meet the nutrition needs of school children within their calorie requirements. All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP) and the School Breakfast Program (SBP). All schools within the District are committed to offering school meals through the NSLP and SBP programs. All school meals are accessible to all students. The District offers reimbursable school meals that meet USDA nutrition standards. Drinking water will be available to all students throughout the school day and throughout every school campus, including during mealtimes. Students will be allowed at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch counting from the time they have received their meal and are seated. Lunch and recess period will be together to better support learning and healthy eating. All school nutrition program staff will meet or exceed hiring and annual continuing education requirements in the USDA professional standards for child nutrition professionals. Other food available at school. The foods and beverages sold outside of the school meal program (i.e. "competitive" food and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. All foods offered on the school campus during school hours and 30 minutes after school ends will meet or exceed the USDA Smart Snacks in School nutrition standards. Exceptions may be allowed at the discretion of the Administrator.

- o The District will provide resources and ideas of healthy snacks for parents and teachers, including non-food celebration ideas.
- o The District will provide parents a list of food and beverages that meet Smart Snacks nutrition standards.
- o The District will provide teachers and other relevant school staff a list of alternative ways to reward children. Food and beverages will not be used as a reward, or withheld as punishment for any reason, such as performance or behavior.
- o Only foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day. Exceptions may be made if the fundraiser does not meet USDA Smart Snacks but may not be consumed during school hours.

Nutrition Promotion The District aims to teach, model, encourage, and support healthy eating by students. Nutrition education is designed to provide students with the knowledge and skills necessary to promote and protect their health. Nutrition education will include enjoyable, developmentally-appropriate, culturally-relevant, and participatory activities, such as cooking demonstrations, or lessons, promotions, taste-testing, farm visits, and school gardens. Nutrition education will be included in the Health curriculum so that instruction is sequential and follows the Wisconsin Model Academic Standards for Nutrition. Nutrition education will be encouraged to be integrated into other classroom instruction through subjects such as math, science, language arts, social science, and elective subjects. The District teaches student nutrition education using scientifically-based, up-to-date nutrition information consistent with the Dietary Guidelines for Americans. The District discourages the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisement in school



publications, coupons, incentive programs, or other means. Students are not allowed to share food or beverages with one another during meal or snack times, due to concerns about allergies and other dietary restrictions for some students. Students will not have access to vending machines at the elementary or middle school, during the school day. High School beverage vending machine available to students will only contain water, flavored water, 100% fruit juice, low calorie sports drinks, and other beverages that meet the criteria for the USDA Smart Snacks in School nutrition standards. Items in the snack vending machine must be reviewed at the beginning of the year with the Healthy Kids Initiative Committee (Wellness Committee) for approval of items in the machine. A list of products, and their nutritional value, to be sold in the beverage vending machines shall be presented to the School Board at the beginning of each school year for informational purposes. Other Activities that Promote Student Wellness The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goal and objectives promoting student well-being, optimal development, and strong educational outcomes. The District will continue relationships with its community partners. The District will promote to parents/caregivers, families, and the community the benefits of and approaches for health eating and physical activity throughout the school year. Families will be invited to participate in school-sponsored events and will receive information about health promotion. The District promotes staff member participation in health promotion programs and will support programs for staff members on healthy eating/weight management. When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school. Policy Monitoring/Implementation The District will convene a district Healthy Kids Initiative Committee (Wellness Committee) that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, and periodic review and update of wellness. The committee membership will represent all school levels includes but limited to: staff members, representative of food service, school board, school administrators, students, and parents. The committee will update and modify the policy based on the results of the annual progress reports, and/or District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or State guidance or standards are issued. The policy will be assessed and updated as indicated at least every three years. The Chairperson of the committee will be a three year term. The Chairperson will be rotated among staff members.

CLASSROOM CELEBRATIONS

The following guidelines have been established by River Valley Elementary Schools in an effort to promote positive nutrition practices:

1. Each student may choose ONE day, per school year, in which to bring a treat (i.e. birthday)
2. Holiday celebrations will be **directed by the classroom teacher**
3. Non-food related celebrations are STRONGLY encouraged.
4. If treats are provided, please select healthy alternatives, rather than high-fat, low nutrient choices such as cupcakes, cookies, candy and pastries.
5. Please use moderation when selecting/providing treats:
 - Ø Mini sizes of treats, rather than large
 - Ø One serving size rather than multiple (for pre-packaged food, refer to the nutrition label)
6. Further guidelines may be established, in classrooms where there are student(s) with food allergies, to help prevent an allergic reaction.

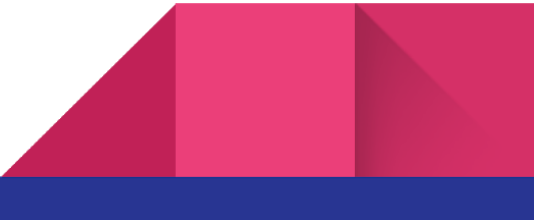
SUGGESTIONS FOR NON FOOD RELATED ITEMS: SUGGESTIONS FOR HEALTHY TREATS:

- Individual party favors such as pens, pencils -Fresh fruits/vegetables with low fat dip or yogurt
- erasers, stickers -glow sticks
- Frozen fruit bars
- Temporary tattoos - Low fat or fat free pudding or yogurt
- Individual wrapped sticks of clay - Whole grain products such as crackers with low fat
- Bubbles and wands cheese - Balloon animals
- Low fat string cheese - A book donated, with the child's name inscribed
- Pretzels - Donate a classroom game, puzzle, etc.
- Low fat or air popped popcorn - Low fat tortilla chips with salsa or bean dip

Please contact your child's teacher if you have any questions regarding classroom celebrations. Thanks for your cooperation

DANGEROUS WEAPONS IN THE SCHOOLS RVSD POLICY #443.4

No one shall use or possess a firearm, whether loaded or unloaded, any destructive device, or other dangerous weapon (as defined under section 948.61 of the state statutes) in school buildings and other buildings owned, occupied or controlled by the school district, on school premises, in school provided transportation, or at any school- sponsored or school-supervised activity, except as otherwise specifically authorized in this policy. Any object which could be used to cause bodily injury or property damage and which has no school-related purpose for being in school or on school grounds, will be considered a weapon for purposes of this policy. The following is an exception to the policy prohibition: The District Administrator may allow a weapon on school premises for purposes of demonstration, educational presentations, or



other pre-approved educational programming. This approval must be in writing and granted prior to the weapon being brought to the school. The weapon shall be maintained in the possession of the principal or the principal's designee except during the actual demonstration, presentation, or program. A student who possesses a firearm or destructive device in violation of this policy may be suspended from school, referred for an expulsion hearing, and may be expelled from school. Students possessing other weapons in violation of this or any other policy or rule shall be subject to appropriate school disciplinary action, up to and possibly including suspension and expulsion from school. A parent or guardian with access to student records will be notified of student weapons violations in all cases. A law enforcement or juvenile justice referral may also be made for all students violating this policy.

WEAPONS ON SCHOOL PREMISES RVSD POLICY #837

No one shall use or possess a firearm, whether loaded or unloaded, any destructive device, or other dangerous weapon (as defined under section 948.61 of the state statutes) in school buildings and other buildings owned, occupied or controlled by the school district, on school premises, in school provided transportation, or at any school- sponsored or school-supervised activity, except as otherwise specifically authorized in this policy. Any object which could be used to cause bodily injury or property damage and which has no school-related purpose for being in school or on school grounds, will be considered a weapon for purposes of this policy. The following are exceptions to the policy prohibition: This prohibition does not apply where state law prohibits a school district from restricting any individual's right to possess a firearm or other weapon in a location covered by this policy (e.g., a law enforcement officer who is acting in official capacity and who possesses a firearm or other weapon that was issued and approved by the officer's employing agency; certain individuals 21 years of age or older who are licensed to carry a concealed weapon who have stored a licensed handgun that is unloaded and encased in their motor vehicle parked on school grounds). Any qualified current law enforcement officer who is off duty or any qualified former law enforcement officer may possess a properly licensed firearm provided that the individual meets all applicable conditions specified in the state and federal gun-free school zone laws. Although permitted, the Board generally discourages the intentional presence of such firearms, and strongly encourages such individuals to notify the District Administrator, building principal, or other activity supervisor of their possession of any such firearm in order to avoid misunderstandings should the presence of the weapon be identified by another person. The District Administrator may allow a weapon on school premises for purposes of demonstration, educational presentations, or other pre-approved educational programming. This approval must be in writing and granted prior to the weapon being brought to the school. The weapon shall be maintained in the possession of the principal or the principal's designee except during the actual demonstration, presentation, or program. A student who possesses a firearm or destructive device in violation of this policy may be suspended from school, referred for an expulsion hearing, and may be expelled from school. Students possessing other weapons in violation of this or any other policy or rule shall be subject to appropriate school disciplinary action, up to and possibly including suspension and expulsion from school. A parent or guardian with access to student records will be notified of student weapons violations in all cases. A law enforcement or juvenile justice referral may also be made for all students violating this policy. Employees violating this policy shall be disciplined in accordance with employee policies and handbooks and referred to law enforcement officials for prosecution. Any other person violating this policy may be referred to law enforcement officials for possible prosecution.